Part Two

Instructions Part Two: You will now listen to the 12 commonly mispronounced words inside short phrases.

- Play the audio file called '2. Professional English Part Two REPEAT.mp3'.
- Firstly, listen to me say the 10 example phrases.
- The second time you hear the phrases, I will ask you to repeat-after-me.
- Repeat-after me every time there is a gap in the audio.
- Use the text below as a script, if you need it.

public public limited company /'pʌb.lɪk/

Note 1: 'public' (adj) = not private.

Note 2: 'public limited company' (n; finance) / pxb.lzk 'lzm.z.tzd 'kxm.pə.ni/ = a company

which has its shares sold on a stock exchange.

Notice: 'public' and 'company' contain an /n/ vowel.

problem solve a problem /'prob.ləm/

Note 1: 'problem' (n) = a situation that causes trouble or difficulty.

Note 2: 'solve' (v) /splv/ = to find a solution to a problem.

busy a busy business /'bɪz.i/

Note 1: 'busy' (adj) = having a lot of things to do.

Note 2: 'business' (n) / bzz.nrs/ = an organisation that buys and sells things to make a profit.

Notice: 'busy' and 'business' contain an /n/ vowel.

employee employee productivity /ˌɪm.plɔɪˈiː/

Note 1: 'employee' (n) = a person who is paid to work for a company.

Note 2: 'productivity' (n; management) / prod.nk'trv.a.ti/ = the rate at which goods or services are produced in a business in relation to the time it takes and the overall cost. For

example, 'The new machines have doubled the factory's productivity.'

minute do it at the last minute /'mɪn.ɪt/

Note 1: 'minute' (n) = a period of 60 seconds.

Phrase: 'at the last minute' /æt ðə laːst 'mɪn.ɪt/ = the last possible opportunity to do

something, e.g. 'The conference venue was changed at the last minute'.

suit suitable recruits wear suits /suːt/

Note 1: 'suit' (n) plural → /su:ts/= a jacket with matching trousers which professionals and

office workers wear to work.

Note 2: 'suitable' (adj) / su:.tə.bəl/ = appropriate or correct for a situation.

Note 3: 'recruit' (n) /rr'kru:t/ = a person who joins a company. The word is related to

'recruitment' (n).

Note 4: 'wear' (v) /weə/ = to have items of clothing on your body.

Notice: 'suitable', recruit' and 'suit' contain an /u:/ vowel.

[Scroll Down]

/aʊ.ə/ hour our hotel is an hour away

Note 1: 'hour' (n) = a period of 60 minutes.

Note 2: 'our' (determiner) /av. = belonging to us.

Note 3: 'hotel' (n) /həʊˈtel/= a place where paying guests rent rooms to sleep the night.

Note 4: 'away' (adv) /ə weɪ/ = in a different place.

Commonly mispronounced: 'hotel' has no /h/ sound in French, Italian and Spanish. In

English, the initial /h/ sound is required.

purchase purchase some shares /ˈpɜː.tʃəs/

Note 1: 'purchase' (v; formal) = to buy something.

Note 2: 'some' (determiner) /snm/ = an unspecified amount of something.

Note 3: 'share' (n; finance) plural \rightarrow /[eəz/= one of the units that a company is divided into for trading on a stock exchange. Note that this word is often used in the plural, e.g. 'Which

stocks and shares should I invest in?'.

schedule schedule an appointment /ˈʃed.juːl/

Note 1: 'schedule' (n) = a timetable containing a list of planned activities.

Note 2: 'appointment' (n) /ə pɔɪnt.mənt/ = a formal arrangement to meet someone at a

particular time for business purposes.

Memory tip: In British English, you should pronounce 'schedule' with a 'sh' sound.

immediately I will deal with this immediately /ɪˈmiː.di.ət.li/

Note 1: 'immediately' (adv) = happening instantly or without delay.

Phrasal verb: 'deal with [something'] /di:l wɪð/= to take action to solve a problem. For example, 'This business needs to improve how it deals with customer complaints'.

management under new management / mæn.ɪdʒ.mənt/

Note 1: 'management' (n) = the group of people who are in charge of operating a business.

Note 2: 'new' (adj) /nju:/ = different from what existed earlier.

Note 3: 'under' (preposition) / nn.də/ = this preposition has many uses; in the example

phrase it means 'controlled by'.

Phrase: a business that is 'under new management' / 'nn.də nju: 'mæn.ɪdʒ.mənt/ has been bought and taken over by new owners. For example, a sign on a restaurant door that says 'under new management' informs the public that there has been a recent change of ownership.

Well done for finishing the lesson.

You have now removed 12 common mistakes from your English. \checkmark

